

Reference	Sort by Location	Vacancy	Send a professional CV to	Min Experience	Max Experience	<b>Centre MINE</b>	Post Date	Post Time
2105508	Beirut	Accountant	apply.mine@ul.edu.lb			BA in Accounting, Business or equivalent. Good analytical skills. Good interpersonal communication skills.	2-May	4:00 PM
2105522	Chtoura	Accountant	apply.mine@ul.edu.lb	0	3	DUTIES & RESPONSIBILITIES Manage all accounting transactions on a daily basis Publish accounts	5-May	3:00 PM
2105026	Baabda	Accounting and Sales Administrative	apply.mine@ul.edu.lb	2		Proficiency in Microsoft Office suite (Outlook, Excel, Word, PowerPoint, etc.) Excellent writing skills	6-May	9:00 AM
2105011	Ashrafieh	Administrative Assistant	apply.mine@ul.edu.lb			Bachelor's degree or equivalent experience Strong interpersonal, customer service and communication skills	3-May	9:00 AM
2105507	Beirut	Administrative Assistant	apply.mine@ul.edu.lb			BA In Management, Business or any equivalent. Excellent writing skills. Excellent communication skills.	2-May	3:00 PM
2105510	Beirut	Administrative Assistant	apply.mine@ul.edu.lb	5		Education: MBA is a plus Language: Arabic, French & English Experience: Minimum 5 years	2-May	6:00 PM
2105022	Tripoli	Administrative Secretary	apply.mine@ul.edu.lb	1	3	Female with short experience(1-3 years) Outstanding communication and interpersonal skills	5-May	10:00 AM
2105509	Beirut	Assistant General manager	apply.mine@ul.edu.lb			BA in Management, Business or any equivalent. Excellent writing skills. Financial reporting experience.	2-May	5:00 PM
2105005	Ashrafieh	Azure Cloud Advisor	apply.mine@ul.edu.lb	2	5	CCE or Computer Science graduate / or equivalent. Knowledge & experience in Hyper-V, VMware	1-May	1:00 PM
2105515	Beirut	Back End Developer	apply.mine@ul.edu.lb	1		Responsibilities and Duties Participate in analysis of current and future needs Develop the back end	3-May	6:00 PM
2105032	Chiyah	BIM Modeler	apply.mine@ul.edu.lb	3	5	We are hiring a civil engineer with 3-5 years experience in Structural Revit modeling. Candidate should have a degree in Civil Engineering	7-May	10:00 AM
2105521	Chtoura	Branch Manager	apply.mine@ul.edu.lb			Bachelor degree in Business Administration. Masters is a plus	5-May	2:00 PM
2105518	Jounieh	Branch Manager	apply.mine@ul.edu.lb	3		Tasks and Duties 1. Manages the outlet through assigning tasks, delegating works, controlling and reporting	4-Apr	4:00 PM
2105519	Zouk	Branch Manager	apply.mine@ul.edu.lb	3		Tasks and Duties 1. Manages the outlet through assigning tasks, delegating works, controlling and reporting	4-Apr	5:00 PM
2105003	Beirut	Budgeting and Reporting Manager	apply.mine@ul.edu.lb	5		Bachelor's Degree in Business, Accounting, or Finance. Master's or MBA is a plus. Finance experience	1-May	11:00 AM
2105506	Beirut	Business Developer Executive	apply.mine@ul.edu.lb			BA in Marketing ,Business or any equivalent. Excellent communications skills. Good selling skills.	2-May	2:00 PM

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2105025	Beirut	Business Development Engineer	apply.mine@ul.edu.lb			Minimum of a bachelor's degree in engineering (preferably Mechanical engineering) Ability	5-May	1:00 PM
2105024	Saida	Chairman of Emergency Department	apply.mine@ul.edu.lb			Experienced In The Related Field.	5-May	12:00 PM
2105031	Baabda	Chief Accountant	apply.mine@ul.edu.lb	9		• Bachelor's degree in accounting with a minimum progressive experience of 10 years as	7-May	9:00 AM
2105520	South Area	Civil Engineer	apply.mine@ul.edu.lb			Job Description- Lead a team of 4-6 workers to install post-tension systems or precast ele	4-Apr	6:00 PM
2105021	Borj Hammoud	COMMUNITY SPECIALIST/ GRAPHIC DESIGNER	apply.mine@ul.edu.lb			Creating & producing visual solutions to the communication needs of the company, using	5-May	9:00 AM
2105034	Chouf	Content Creator	apply.mine@ul.edu.lb	2		Must Have 2 Years of Experience In The field.	7-May	12:00 PM
2105015	Nabatiyeh	Copywriter	apply.mine@ul.edu.lb			Experienced In That Field .	3-May	1:00 PM
2105001	Beirut	Customer Service Specialist	apply.mine@ul.edu.lb	3		Must Have 3 Years minimum experience handling imports-exports in a freight forwarding	1-May	9:00 AM
2105016	Mkalles	Data WareHouse Engineer	apply.mine@ul.edu.lb	4	7	Bachelor's degree in Computer Science or Data Science4 - 7 years of relevant experience	4-May	9:00 AM
2105028	Beirut	Digital Designer	apply.mine@ul.edu.lb			Excellent working knowledge of Adobe Suite: Photoshop, Illustrator, InDesign, Acrobat, ar	6-May	11:00 AM
2105502	Beirut	Digital Market Executive	apply.mine@ul.edu.lb			Job Duties:- Conceive and develop efficient and intuitive marketing strategies for prefab h	1-May	3:00 PM
2105501	Beirut	Digital Market Specialist	apply.mine@ul.edu.lb			1. Develop Social Media calendars, & coordinate with the marketing agency on the visual	01-May	2:00 PM
2105002	Beirut	Digital Marketing Officer	apply.mine@ul.edu.lb	3	6	Must Have 3 to 6 years' experience in a similar role.Must be a team player that is also cor	1-May	10:00 AM
2105528	Saida	Digital Marketing Specialist	apply.mine@ul.edu.lb	3		Responsibilities:Design digital media campaigns aligned with business goals.Coordinate th	6-May	4:00 PM
2105020	Beirut	E- Commerce Project Manager	apply.mine@ul.edu.lb	5		5+ years of Technical and design background· 5-7 years of supervisory and/or project/pro	4-May	1:00 PM

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2105009	Sour	Female Branch Manager	apply.mine@ul.edu.lb	2		Minimum 2 years of experience as a managerial role in same field , Medico Aesthetics	2-May	12:00 PM
2105008	Tripoli	Female Medical Representative	apply.mine@ul.edu.lb	2		Minimum 2 years of experience in sales in any medical or medico aesthetic field	2-May	11:00 AM
2105504	Beirut	Foreman- concrete	apply.mine@ul.edu.lb			Lead a team of 10 laborers into executing concrete prefab buildings all over Lebanon.- In	1-May	5:00 PM
2105013	Aarbanie	Front Desk Representative	apply.mine@ul.edu.lb			Degree in Hotel Management or equivalent. Previous hospitality experience would be ad	3-May	11:00 AM
2105517	Beirut	Full Stack Developer	apply.mine@ul.edu.lb			we are looking for a Laravel developer with experience in:- Developing front-end website	4-Apr	3:00 PM
2105511	Beirut	Graphic design	apply.mine@ul.edu.lb			Knowledge in Illustrator, Photoshop after effects, Adobe Animation	3-May	2:00 PM
2105029	Hazmieh	Graphic Designer	apply.mine@ul.edu.lb	1	3	Bachelor's degree in Graphic Design or related fieldSocial media experienceMust Have 1-3	6-May	12:00 PM
2105004	Zouk Mekayel	Group Finance Manager	apply.mine@ul.edu.lb	9		• Proven 10+ years experience as a Group Finance Manager/ CFO• In-depth knowledge o	1-May	12:00 PM
2105523	Chtoura	HR Manager	apply.mine@ul.edu.lb	3		bachelor degree in Business Administration. 3 years of experience in the same field	5-May	4:00 PM
2105033	Beirut	Implementation Support Engineers	apply.mine@ul.edu.lb	3		Bachelor's Degree in Information Technology, Engineering/Science, Computer application	7-May	11:00 AM
2105006	Hamra	IT SUPPORT L2	apply.mine@ul.edu.lb	2		Degree: Bachelor Degree in IT, MIS or EquivalentYears of Experience: 2 years of relevant E	2-May	9:00 AM
2105014	Jdeideh	Logistics Coordinator	apply.mine@ul.edu.lb	3		We are looking to hire an Operation & Logistics coordinator with minimum of 3 years rele	3-May	12:00 PM
2105035	Sin El Fil	Medical Representative	apply.mine@ul.edu.lb			Bachelor degree in Pharmacy - PharmD is a plusExperience in Diabetes is a plusHas the u	7-May	1:00 PM
2105007	Beirut	NETWORK ENGINEER	apply.mine@ul.edu.lb	1	3	DEGREE• Bachelor's degree in Computer and Network engineer.YEARS OF EXPERIENCE•	2-May	10:00 AM
2105012	Halate	Operation Assistant	apply.mine@ul.edu.lb	2	3	Requirements and QualificationsBachelor's degree (preferred)2-3 years of experience as a	3-May	10:00 AM
2105030	Tyre	Outside Sales Representative	apply.mine@ul.edu.lb			Bachelor's degree in business, marketing, economics or related field.Experience in sales.L	6-May	1:00 PM

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2105010	Chouf	Physical Therapist	apply.mine@ul.edu.lb			Bachelor's, Master's or Doctor's degree of an accredited physical therapy curriculum	2-May	1:00 PM
2105019	Ashrafieh	Product Specialist	apply.mine@ul.edu.lb			Experienced In The Related Field	4-May	12:00 PM
2105514	Beirut	Product UX/UI Designer	apply.mine@ul.edu.lb			As a UX/UI Designer, you will:Take ownership of the design and conceptualizing of our pla	3-May	5:00 PM
2105530	Saida	Production Manager	apply.mine@ul.edu.lb			ob requirements:- Plan and draw up a production scheduledecide on and order the resou	6-May	6:00 PM
2105023	Jounieh	Project Manager	apply.mine@ul.edu.lb			Bachelor's DegreeExperience delivering client-focused solutions to customer needsExperi	5-May	11:00 AM
2105512	Beirut	QA Automation Engineer	apply.mine@ul.edu.lb	2		Responsibilities: Identifying software application weaknesses and target areas.Sketching c	3-May	3:00 PM
2105505	Beirut	Salesman	apply.mine@ul.edu.lb			Bachelor degree in Business Administration	1-May	6:00 PM
2105527	Saida	Senior Accountant	apply.mine@ul.edu.lb	3		Responsibilities:Create and analyze liability, asset, and capital accounts by compiling elect	6-May	3:00 PM
2105503	Beirut	Senior Design Architect	apply.mine@ul.edu.lb			Job Duties: - Use AutoCAD, sketchup or revit and 3Dmax to design and render prefabricat	1-May	4:00 PM
2105513	Beirut	Senior Digital Designer	apply.mine@ul.edu.lb	5	7	Requirements- 5+ years of Tecnical and design background- 5-7 years of supervisory and/	3-May	4:00 PM
2105526	Saida	Talent Management Specialist	apply.mine@ul.edu.lb	3		Responsibilities:Providing guidance and resources on every aspect of company policies ar	6-May	2:00 PM
2105017	Mkalles	TECHNO FUNCTIONAL BUSINESS ANALYST	apply.mine@ul.edu.lb	3	5	Bachelor's degree in Computer Engineering, Business Administration or related field; Mas	4-May	10:00 AM
2105529	Saida	Warehousing & invoicing Officer	apply.mine@ul.edu.lb			Responsibilities:Contacting potential and existing customers on the phone, by email, and	6-May	5:00 PM
2105525	Antelias	Web developer	apply.mine@ul.edu.lb			Job Entry Requirements:• Degree: BS in Computer Science/Software Engineering, related	5-May	6:00 PM
2105018	Dawra	Web Developer	apply.mine@ul.edu.lb	3		Requirements:• At least 3 years of experience in the field• Proficient experience with Wo	4-May	11:00 AM

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2105516	Tripoli	Web developer	apply.mine@ul.edu.lb			Job Responsibilities: Innovative and solution-oriented, independent and self learner Junior	4-Apr	2:00 PM
2105027	Beirut	Website Copywriter/Content Writer	apply.mine@ul.edu.lb	3		Must Have 3+ years of working as a content marketer or in a similar position Bachelor's degree	6-May	10:00 AM
2105524	Antelias	Wordpress Developer	apply.mine@ul.edu.lb			Duties and responsibilities • Designing and building the website front-end. • Creating the website content	5-May	5:00 PM