

Reference	Sort by Location	Vacancy	Send a professional CV to	Min Experience	Max Experience	Centre MINE	Post Date	Post Time
2105508	Beirut	Accountant	apply.mine@ul.edu.lb			BA in Accounting, Business or equivalent. Good analytical skills. Good interpersonal communication skills.	2-May	4:00 PM
2106511	Beirut	Accountant	apply.mine@ul.edu.lb	3		Bachelor degree in Accounting, 3 years of experience is a must	3-Jun	2:00 PM
2106518	Bekaa	Accountant	apply.mine@ul.edu.lb	1		accountant with at least one year of professional experience. The accountant is asked to lead the accounting department.	4-Jun	4:00 PM
2105522	Chtoura	Accountant	apply.mine@ul.edu.lb	0	3	DUTIES & RESPONSIBILITIES Manage all accounting transactions on a daily basis Publish accounts	5-May	3:00 PM
2106002	Keserwen	Accountant	apply.mine@ul.edu.lb	5		Must Have a Minimum of 5 Years of Experience in The Field. Must Have a Knowledge in Software	1-Jun	10:00 AM
2105026	Baabda	Accounting and Sales Administrative	apply.mine@ul.edu.lb	2		Proficiency in Microsoft Office suite (Outlook, Excel, Word, PowerPoint, etc.) Excellent writing skills	6-May	9:00 AM
2105011	Ashrafieh	Administrative Assistant	apply.mine@ul.edu.lb			Bachelor's degree or equivalent experience Strong interpersonal, customer service and communication skills	3-May	9:00 AM
2105507	Beirut	Administrative Assistant	apply.mine@ul.edu.lb			BA In Management, Business or any equivalent. Excellent writing skills. Excellent communication skills.	2-May	3:00 PM
2105510	Beirut	Administrative Assistant	apply.mine@ul.edu.lb	5		Education: MBA is a plus Language: Arabic, French & English Experience: Minimum 5 years	2-May	6:00 PM
2106009	Naqoura	Administrative Officer	apply.mine@ul.edu.lb	5		A minimum of five years of progressively responsible experience in administration, finance and management.	2-Jun	12:00 PM
2105022	Tripoli	Administrative Secretary	apply.mine@ul.edu.lb	1	3	Female with short experience (1-3 years) Outstanding communication and interpersonal skills	5-May	10:00 AM
2105509	Beirut	Assistant General manager	apply.mine@ul.edu.lb			BA in Management, Business or any equivalent. Excellent writing skills. Financial reporting experience.	2-May	5:00 PM
2106515	Jal El Deeb	Assistant Manager	apply.mine@ul.edu.lb			We are recruiting for the following position " Assistant Manager ". Answer phone calls and manage the team.	3-Jun	6:00 PM
2105005	Ashrafieh	Azure Cloud Advisor	apply.mine@ul.edu.lb	2	5	CCE or Computer Science graduate / or equivalent. Knowledge & experience in Hyper-V, Microsoft Azure.	1-May	1:00 PM
2105515	Beirut	Back End Developer	apply.mine@ul.edu.lb	1		Responsibilities and Duties Participate in analysis of current and future needs Develop the software	3-May	6:00 PM
2105032	Chiyah	BIM Modeler	apply.mine@ul.edu.lb	3	5	We are hiring a civil engineer with 3-5 years experience in Structural Revit modeling. Candidates should have a minimum of 3 years of experience in Revit modeling.	7-May	10:00 AM

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2105521	Chtoura	Branch Manager	apply.mine@ul.edu.lb			Bachelor degree in Business Administration. Masters is a plus	5-May	2:00 PM
2105518	Jounieh	Branch Manager	apply.mine@ul.edu.lb	3		Tasks and Duties1. Manages the outlet through assigning tasks, delegating works, control	4-Apr	4:00 PM
2105519	Zouk	Branch Manager	apply.mine@ul.edu.lb	3		Tasks and Duties1. Manages the outlet through assigning tasks, delegating works, control	4-Apr	5:00 PM
2106516	Beirut	Brand Manager	apply.mine@ul.edu.lb			We are looking for a Senior Software Engineer to join CME's international team. You sho	4-Jun	2:00 PM
2106517	Sioufi	Brand Manager	apply.mine@ul.edu.lb	3	5	Minimum 3 to 5 years of experience as a Brand Manager for fashion. Fluent in English &	4-Jun	3:00 PM
2105003	Beirut	Budgeting and Reporting Manager	apply.mine@ul.edu.lb	5		Bachelor's Degree in Business, Accounting, or Finance. Master's or MBA is a plus.Finance	1-May	11:00 AM
2105506	Beirut	Business Developer Executive	apply.mine@ul.edu.lb			BA in Marketing ,Business or any equivalent. Excellent communications skills. Good sellin	2-May	2:00 PM
2105025	Beirut	Business Development	apply.mine@ul.edu.lb			Minimum of a bachelor's degree in engineering (preferably Mechanical engineering)Abilit	5-May	1:00 PM
2106021	Tripoli	Business Development	apply.mine@ul.edu.lb	9		• Bachelor Degree in Business Administration from a reputable university• Master's degre	5-Jun	9:00 AM
2105024	Saida	Chairman of Emergency	apply.mine@ul.edu.lb			Experienced In The Related Field.	5-May	12:00 PM
2105031	Baabda	Chief Accountant	apply.mine@ul.edu.lb	9		• Bachelor's degree in accounting with a minimum progressive experience of 10 years as	7-May	9:00 AM
2105520	South Area	Civil Engineer	apply.mine@ul.edu.lb			Job Description- Lead a team of 4-6 workers to install post-tension systems or precast ele	4-Apr	6:00 PM
2106031	Sarba	Communication & PR Manager	apply.mine@ul.edu.lb	6		BA/MA degree in Marketing, Advertising, Communications, and PRA minimum of 6 years	6-Jun	12:00 PM
2106012	Beirut	Communications and Outreach Consultant	apply.mine@ul.edu.lb	5		• Bachelor's degree, preferably in Communications, Political Science, Public Policy or Busi	3-Jun	10:00 AM
2105021	Borj Hammoud	COMMUNITY SPECIALIST/ GRAPHIC	apply.mine@ul.edu.lb			Creating & producing visual solutions to the communication needs of the company, using	5-May	9:00 AM

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2106029	Beirut	Computer Data Scientist	apply.mine@ul.edu.lb			Educational Requirements: Computer Science, CCE, or any other relevant qualification with	6-Jun	11:00 AM
2105034	Chouf	Content Creator	apply.mine@ul.edu.lb	2		Must Have 2 Years of Experience In The field.	7-May	12:00 PM
2106525	Sin El Fil	Coordinator	apply.mine@ul.edu.lb			Fluent in English. Experience in Microsoft. Office and emailing. Organization skills.	5-Jun	6:00 PM
2105015	Nabatiyeh	Copywriter	apply.mine@ul.edu.lb			Experienced In That Field .	3-May	1:00 PM
2106524	Beirut	Corporate Sales Executive	apply.mine@ul.edu.lb	3	5	Minimum 3 to 5 years sale experience in the travel industry. Strong Knowledge of hotel B	5-Jan	5:00 PM
2105001	Beirut	Customer Service Specialist	apply.mine@ul.edu.lb	3		Must Have 3 Years minimum experience handling imports-exports in a freight forwarding	1-May	9:00 AM
2105016	Mkalles	Data WareHouse Engineer	apply.mine@ul.edu.lb	4	7	Bachelor's degree in Computer Science or Data Science4 - 7 years of relevant experience	4-May	9:00 AM
2105028	Beirut	Digital Designer	apply.mine@ul.edu.lb			Excellent working knowledge of Adobe Suite: Photoshop, Illustrator, InDesign, Acrobat, and	6-May	11:00 AM
2105502	Beirut	Digital Market Executive	apply.mine@ul.edu.lb			Job Duties:- Conceive and develop efficient and intuitive marketing strategies for prefab h	1-May	3:00 PM
2105501	Beirut	Digital Market Specialist	apply.mine@ul.edu.lb			1. Develop Social Media calendars, & coordinate with the marketing agency on the visual	01-May	2:00 PM
2106507	Beirut	Digital Market Specialist	apply.mine@ul.edu.lb			Expert in using social media for brand awarness and impressions. Excellent know	2-Jun	3:00 PM
2105002	Beirut	Digital Marketing Officer	apply.mine@ul.edu.lb	3	6	Must Have 3 to 6 years' experience in a similar role.Must be a team player that is also cor	1-May	10:00 AM
2105528	Saida	Digital Marketing Specialist	apply.mine@ul.edu.lb	3		Responsibilities:Design digital media campaigns aligned with business goals.Coordinate th	6-May	4:00 PM
2106023	Mkalles	Digital Marketing Strategist	apply.mine@ul.edu.lb			BS/MS degree in marketing or a related fieldProven working experience in digital marketi	5-Jun	11:00 AM
2105020	Beirut	E- Commerce Project Manager	apply.mine@ul.edu.lb	5		5+ years of Technical and design background· 5-7 years of supervisory and/or project/pro	4-May	1:00 PM
2106523	Beirut	English Teacher	apply.mine@ul.edu.lb			Degree: English Lit, Psychology, Education	5-Jun	4:00 PM

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2106007	Tyre	Food Hygiene & Safety Supervisor	apply.mine@ul.edu.lb	3		Bachelor's degree or First-Level University degree in Food Science discipline or related fie	2-Jun	10:00 AM
2106022	Dawra	Food Safety Specialist	apply.mine@ul.edu.lb			Experienced In The Field.	5-Jun	10:00 AM
2106510	Beirut	French & English Educator	apply.mine@ul.edu.lb	2		Have Univeristy degree. 2 years of experience in the same field	2-Jun	6:00 PM
2106526	Aley	Graphic Designer	apply.mine@ul.edu.lb			Experience is needed	6-Jun	2:00 PM
2106501	Jal El Deeb	Graphic Designer	apply.mine@ul.edu.lb			Must have Bachelor degree in Interior design or equivalent. Must have experience in Gra	01-Jun	2:00 PM
2106003	Sin El Fil	Graphic Designer	apply.mine@ul.edu.lb	3		Must Have a Minimum of 3 Years of Experience in The Field.Proficiency in Photoshop, Illust	1-Jun	11:00 AM
2106008	Tyre	Head Chef	apply.mine@ul.edu.lb	5		Culinary Diploma or related vocational course in the culinary artsMust have a recognized	2-Jun	11:00 AM
2106011	Jnah	Human Resources Internship	apply.mine@ul.edu.lb			Good Knowledge in The Related field.	3-Jun	9:00 AM
2106020	Antelias	Information Technology Specialist	apply.mine@ul.edu.lb			Experienced in The Field.	4-Jun	1:00 PM
2106528	Beirut	Internal Audit Manager	apply.mine@ul.edu.lb	3		Key Accountabilities: § Establishes the audit program for the upcoming year and submits	6-Jun	4:00 PM
2106514	Beirut	Invoicing & Collection Specialist	apply.mine@ul.edu.lb		2	We are looking for a competent Invoicing and Collection Specialist to perform a variety of	3-Jun	5:00 PM
2106019	Jounieh	IT Administrator	apply.mine@ul.edu.lb			Bachelor's degree in an IT related field is preferred.Hands-on experience in the IT adminis	4-Jun	12:00 PM
2106032	Beirut	Java Developer	apply.mine@ul.edu.lb	1	4	Bachelor of Engineering or Computer ScienceMust Have 1 to 4 years relevant experience	6-Jun	1:00 PM
2106013	Roumieh	Junior Brand Manager	apply.mine@ul.edu.lb			Experienced in The related field.	3-Jun	11:00 AM
2106025	Beirut	Junior Graphic Designer	apply.mine@ul.edu.lb			Extensive knowledge in Adobe Suite	5-Jun	1:00 PM

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2106014	Saifi	Junior Logistics Coordinator	apply.mine@ul.edu.lb			Experience in Logistics and/or customer service will be appreciated Ability to work with lit	3-Jun	12:00 PM
2106017	Beirut	Junior sales officer	apply.mine@ul.edu.lb	1		Bachelor degree or equivalent experience. Must Have 1+ year of financial technology ind	4-Jun	10:00 AM
2106028	Beirut	Junior Solution Architect	apply.mine@ul.edu.lb	2		Educational Requirements: Computer Science, CCE, or any other relevant qualification wi	6-Jun	10:00 AM
2106505	Beirut	Maintenance officer	apply.mine@ul.edu.lb			Receive all maintenance request. Maintain the maintenance calender. Maintain the istor	1-Jun	6:00 PM
2106033	Beirut	Market Access Coordinator	apply.mine@ul.edu.lb	2		A bachelor's degree in International Business, Economics, or relevant field Must Have 2+ y	7-Jun	9:00 AM
2106016	Bhamdoun	Marketing & Social Media Executive	apply.mine@ul.edu.lb			Previous Marketing & Social Media Experience in the Hospitality industry is a must. Guest	4-Jun	9:00 AM
2106521	Beirut	Math & Science Teacher	apply.mine@ul.edu.lb			Degree : Education, Math, Engineering, Biology, Chemistry.	5-Jun	2:00 PM
2106024	Beirut	MEDICAL REPRESENTATIVE	apply.mine@ul.edu.lb			• Excellent communication skills. • An outgoing and persuasive manner and the ability to	5-Jun	12:00 PM
2106006	Saida	Mobile Application Developer	apply.mine@ul.edu.lb	2		Bachelor's degree or equivalent in Computer Science Must Have 2+ years' experience in re	2-Jun	9:00 AM
2106005	Byblos	Multimedia Designer	apply.mine@ul.edu.lb	1	3	Graphic Design: Adobe Illustrator or Adobe InDesign and Photoshop. Video: Adobe Prem	1-Jun	1:00 PM
2106504	Ghazir	Operation Assistant	apply.mine@ul.edu.lb	2		Requirements: • Bachelor's Degree in business or any related field. • 2 years of relevant ex	1-Jun	5:00 PM
2106004	Tyre	Operations Manager (Catering Project)	apply.mine@ul.edu.lb	5		To be considered for the role, you must have Internationally recognized vocational qualific	1-Jun	12:00 PM
2106529	Beirut	Paralegal	apply.mine@ul.edu.lb	2		Key Accountabilities: § Advises on the rights, responsibilities, and obligations of the comp	6-Jun	5:00 PM
2106522	Beirut	Prof De Francais	apply.mine@ul.edu.lb			icence: Litterature Francaise, Enseignemet, Philosophie, Traduction	5-Jun	3:00 PM
2106018	Beirut	Public Relations Manager	apply.mine@ul.edu.lb			Proven working experience in public relations required Proven track record designing and	4-Jun	11:00 AM
2106026	Bekaa	Quality Controller	apply.mine@ul.edu.lb			Experienced In The Field.	6-Jun	9:00 AM

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2106519	Bekaa	Quality Controller	apply.mine@ul.edu.lb			Responsibilities and Obligations:• Read blueprints and specifications• Monitor operations	4-Jun	5:00 PM
2106512	Beirut	Sales Assistant	apply.mine@ul.edu.lb	1	2	1 to 2 years of experience is a must	3-Jun	3:00 PM
2106027	Zahle	Sales Associate	apply.mine@ul.edu.lb	1		The needed candidate should be with a minimum 1-year of experience in a retail storeExp	6-Jun	9:30 AM
2106509	Beirut	Sales Associates	apply.mine@ul.edu.lb	2		Minimum 2 years of experience in the same field.	2-Jun	5:00 PM
2106527	Beirut	Sales Associates	apply.mine@ul.edu.lb			A background in Interior Design and experience is preferable	6-Jun	3:00 PM
2106530	Beirut	Sales Supervisor-Pharma	apply.mine@ul.edu.lb	5		Key Accountabilities:1. Develop an efficient region sales program to ensure the achiever	6-Jun	6:00 PM
2106034	Beirut	Senior Sales Representative	apply.mine@ul.edu.lb	3	5	BA in business or equivalent.Must Have 3 to 5 years experience in a similar role within the	7-Jun	10:00 AM
2106036	Beirut	Senior Software Engineer	apply.mine@ul.edu.lb			Candidates will have solid experience in Node.js and flutterSQL databases RESTDesign pa	7-Jun	12:00 PM
2106502	Beirut	Senior Technical Support	apply.mine@ul.edu.lb	8		Are you ready to join our team in Lebanon?! We are onboarding senior technical support	1-Jun	3:00 PM
2106506	Beirut	Shop Manager	apply.mine@ul.edu.lb	2		Bachelor degree in Business Administration. 2 years of experience in the same field	2-Jun	2:00 PM
2106508	Beirut	Shop Manager	apply.mine@ul.edu.lb	4		Minimum 4 years of experience in the same field	2-Jun	4:00 PM
2106010	Tripoli	SOCIAL MEDIA AND INFLUENCER	apply.mine@ul.edu.lb	2	3	• Must Have 2-3 years of experience as a Social Media Specialist or similar role with a BS	2-Jun	1:00 PM
2106030	Beirut	Software Developer	apply.mine@ul.edu.lb			The minimum qualifications we are looking for are:1. Considerable experience in softw	6-Jun	11:30 AM
2106513	Beirut	Software Developer	apply.mine@ul.edu.lb	4		Key Responsibilities:• Identifying and analyzing software requirements• Developing progr	3-Jun	4:00 PM
2106520	Beirut	Solution Analyst & Developer	apply.mine@ul.edu.lb			CHARACTERISTIC DUTIES AND RESPONSIBILITIES• Interpret data, analyze results using sta	4-Jun	6:00 PM
2106035	Beirut	Strategy & Insights Manager	apply.mine@ul.edu.lb	4	7	Bachelor's in mathematics, statistics, economics, business, or marketing is preferableMas	7-Jun	11:00 AM

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2106015	Beirut	Supply Chain Officer	apply.mine@ul.edu.lb			Bachelor degree in Supply Chain Management, Logistics, Management, Business Adminis	3-Jun	1:00 PM
2106037	Saida	TALENT MANAGEMENT	apply.mine@ul.edu.lb	3		Bachelors degree in business with an emphasis in Human Resources or equivalent.Minim	7-Jun	1:00 PM
2106503	Beirut	Ticketing & tours agent	apply.mine@ul.edu.lb	1	2	1 to 2 years of experience is a must	1-Jun	4:00 PM
2106001	Sin El Fil	Video Editor	apply.mine@ul.edu.lb			Highly proficient in Adobe Premiere Pro , after effects and other video editing softwares.l	1-Jun	9:00 AM