

Reference	Sort by Location	Vacancy	Send a professional CV to	Min Experience	Max Experience	Centre MINE	Post Date	Post Time
2111086	Beirut	Accountant	apply.mine@ul.edu.lb			The Candidates Must Have a degree in the related field.	24-Nov	9:00 AM
2111113	Furn El Chebbak	Accountant	apply.mine@ul.edu.lb			Bachelor's degree in Accounting or related field Ability to interpret and analyze financial s	29-Nov	11:00 AM
2111630	Zalka	Accountant	apply.mine@ul.edu.lb	3	4	Verify, allocate, post and reconcile accounts payable and receivable-Support month-end a	30-Nov	4:00 PM
2111593	Beirut	Administrative Assistant	apply.mine@ul.edu.lb			Job Description:- duties include posting journal entries, updating financial statements, ma	25-Nov	5:00 PM
2111608	Mansourieh	Admission Coordinator	apply.mine@ul.edu.lb	1		Coordinates activities related to admission of patients to hospital. Confers with physician	27-Nov	2:30 PM
2111609	Mansourieh	Admission Supervisor	apply.mine@ul.edu.lb	7		Job Details:Supervises and coordinates a variety of functions within Admission office inclu	27-Nov	3:00 PM
2111097	Beirut	Advocacy Manager	apply.mine@ul.edu.lb	5		More than 5 years' experience in a similar role working in policy/advocacy functionsMore	26-Nov	10:00 AM
2111586	Mansourieh	Anesthesia Unit	apply.mine@ul.edu.lb			Tasks & Duties Performs pre-operative patient assessments.Educates patients about the e	23-Nov	6:00 PM
2111114	Beirut	Arabic copywriter	apply.mine@ul.edu.lb	3		Bachelor's degree or equivalent experience in AdvertisingMust Have 3+ years' of marketir	29-Nov	12:00 PM
2111591	KSA	Area Manager	apply.mine@ul.edu.lb	5	10	Experience in site managing	25-Nov	4:00 PM
2111098	Zalka	Assistant Accountant Manager	apply.mine@ul.edu.lb	8		· Bachelor Degree in Accounting, Finance or related fields; Master Degree and/or Professi	26-Nov	11:00 AM
2111101	Tyre	Assistant Education Officer	apply.mine@ul.edu.lb			Strong inter-personal skills in collaboration and coordination.Excellent analytical skills and	27-Nov	9:00 AM
2111604	saida	Assistant Manager	apply.mine@ul.edu.lb	1	2	Minimum 1 to 2 years of experiecne is a must	26-Nov	5:00 PM
2111596	Beirut	Assistant Manager/Accountant	apply.mine@ul.edu.lb			Microsoft Office Word,Excel, And Powerpint. Fluent in English	25-Nov	6:30 PM
2111628	Zalka	Business Developer	apply.mine@ul.edu.lb	0	2	Business Developer-Perform market research to identify new opportunities and engage w	30-Nov	2:00 PM
2111112	Hazmieh	Business Development	apply.mine@ul.edu.lb	2		Bachelor's degree or equivalent experience At least 2 years prior industry-related busine	29-Nov	10:00 AM

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2111102	Hamra	Business Operations Coordinator	apply.mine@ul.edu.lb			•Bachelor's degree in Business Administration or related field. With preferable knowledge	27-Nov	10:00 AM
2111108	Beirut	Business Solutions Support Specialist	apply.mine@ul.edu.lb			Good Computer Skills: Microsoft Office Knowledge in business functions (Sales, Inventory	28-Nov	11:00 AM
2111119	Bchamoun	Chemist	apply.mine@ul.edu.lb	2	5	Bachelor of Science (B.S.) or MS degree in Chemistry, materials science, Biochemistry or C	30-Nov	12:00 PM
2111095	Beirut	Chief Accountant	apply.mine@ul.edu.lb	9		Solid experience coordinating audit activities and managing reporting, budget developme	25-Nov	1:00 PM
2111618	Sioufi	Civil Engineer (Consulting)	apply.mine@ul.edu.lb	2		Job Duties:- Calculate and estimate flooring systems and structures for opportunities to q	28-Nov	6:30 PM
2111099	Beirut	Commercial Manager	apply.mine@ul.edu.lb			Experienced in the related field.	26-Nov	12:00 PM
2111087	Beirut	Conference Project Manager	apply.mine@ul.edu.lb	2		Proven success as an event planner or coordinator Proven experience in marketing, conte	24-Nov	10:00 AM
2111093	Beirut	Customer Success Representative	apply.mine@ul.edu.lb	1		Bachelor's degree or equivalent experience of 1+ year Experience in customer success Stro	25-Nov	11:00 AM
2111091	Tripoli	Deputy FSL Coordinator	apply.mine@ul.edu.lb	3	4	Bachelor's degree in social work, agriculture, economy, food security, international affairs	25-Nov	9:00 AM
2111611	Beirut	Developer	apply.mine@ul.edu.lb	5		As a .Net and SQL server developer you will be filling the designs, modify, develop, write a	27-Nov	4:00 PM
2111089	Roumieh	Electrical Engineer	apply.mine@ul.edu.lb	4	5	Bachelor's degree in Electrical Engineering or related field Minimum 4 to 5 years experien	24-Nov	12:00 PM
2111605	Bekfaya	English Replacement Teacher	apply.mine@ul.edu.lb			We are looking for an English Replacement Teacher to join our team.	26-Nov	5:30 PM
2111107	Beirut	ERP Support Specialist	apply.mine@ul.edu.lb			Knowledge in business functions (finance, inventory management etc) Advanced knowled	28-Nov	10:00 AM
2111619	Beirut	ERP Support Specialist	apply.mine@ul.edu.lb			System Administration: Liaises with other team members to resolve operational issues wit	27-Nov	7:00 PM
2111589	Beirut	Executive Assistant	apply.mine@ul.edu.lb			Handle our branch at Manara with all the Administrative and Marketing tasks Handle our	25-Nov	3:00 PM
2111625	Beirut	Executive Assistant	apply.mine@ul.edu.lb			Degree in Marketing, PR, BA	29-Nov	4:30 PM

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2111104	Beirut	Financial Controller	apply.mine@ul.edu.lb			Experienced in the related field.	27-Nov	12:00 PM
2111590	KSA	Foreman	apply.mine@ul.edu.lb	3	5	Site Supervisor 3-5 years experience. CAD system User	25-Nov	3:30 PM
2111632	Beit Mery	Front End Developer	apply.mine@ul.edu.lb			Working in a team environment from the designs produced by our User Experience and B	30-Nov	6:00 PM
2111616	Zouk Mosbeh	Full Stack Developer	apply.mine@ul.edu.lb			*Night Shift, Remotely*Job Brief:• We are looking for a Full Stack Developer to produce sc	27-Nov	6:30 PM
2111623	Achrafieh	Graphic Designer	apply.mine@ul.edu.lb				29-Nov	3:30 PM
2111607	Jdeideh	Graphic Designer	apply.mine@ul.edu.lb	2		Bachelor degree in Graphic Design, Minimum 2 years of experience is a must.	27-Nov	2:00 PM
2111587	Roumieh	Graphic Designer	apply.mine@ul.edu.lb			with one year experience with knowledge in AUTOCAD	25-Nov	2:00 PM
2111622	Zalka	Graphic Designer	apply.mine@ul.edu.lb			ou will be working in a calm ambiance and responsible of the office.- Excellent knowledge	29-Nov	3:00 PM
2111103	Beirut	GSG Lebanon Relationship Analyst	apply.mine@ul.edu.lb	5		Must Have 5 years of relevant experienceConsistently client focused and results oriented	27-Nov	11:00 AM
2111082	Beirut	Human Resources Executive	apply.mine@ul.edu.lb	2	4	Bachelor Degree in Human Resources.Master Degree or Relevant Certification is a plusPre	23-Nov	10:00 AM
2111115	Beirut	Human Resources Officer	apply.mine@ul.edu.lb	2	3	Minimum Qualifications:Years of experience required: 2-3 years.Level of education: Bache	29-Nov	1:00 PM
2111094	Hazmieh	Industrial Engineer	apply.mine@ul.edu.lb	3		· Bachelor's degree in Industrial Engineering· Master's degree is a plus· Register	25-Nov	12:00 PM
2111597	Beirut	Information system Officer	apply.mine@ul.edu.lb	0	3	1.1 Manage all online business back offices.1.2 Examine day-to-day Back End activities an	25-Nov	7:00 PM
2111110	Tripoli	Internet Analyst	apply.mine@ul.edu.lb			Experienced in the related field.	28-Nov	1:00 PM
2111120	Beirut	IT Infrastructure Administrator	apply.mine@ul.edu.lb			• Strong interpersonal, written, and oral communication skills.• Able to conduct research	30-Nov	1:00 PM
2111629	Zalka	IT Support	apply.mine@ul.edu.lb	4	5	Tasks & Responsibilities Carry-out the day-to-day operations of the Country IT Service	30-Nov	3:00 PM

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2111582	Beirut	Junior Accountant	apply.mine@ul.edu.lb	1	2	Minimum 1 to 2 years of experience is a must	23-Nov	2:00 PM
2111096	Roumieh	Junior Accountant	apply.mine@ul.edu.lb			The Candidates Must Have a degree in the related field	26-Nov	9:00 AM
2111583	Bekaa	Junior Graphic Designer	apply.mine@ul.edu.lb				23-Nov	3:00 PM
2111116	Hadath	Key Account Manager	apply.mine@ul.edu.lb	8	9	Major: BS in Science Experience: 8 to 10 Skills needed: Analytical, good communication, cu	30-Nov	9:00 AM
2111624	Beirut	Math teacher	apply.mine@ul.edu.lb			Degree in Math, Engineering	29-Nov	4:00 PM
2111084	Saida	Medical Sales Representative	apply.mine@ul.edu.lb			The Candidates must have experience in the field.	23-Nov	12:00 PM
2111613	Furn El Chebbak	Office Secretary	apply.mine@ul.edu.lb			1. Performing Administrative Activities -- Performing day-to-day administrative tasks such	27-Nov	5:00 PM
2111588	Beirut	Operating Room Storekeeper	apply.mine@ul.edu.lb	2		Minimum 2 years experience in the related field	25-Nov	2:30 PM
2111088	Antelias	Operations Coordinator	apply.mine@ul.edu.lb			Bachelor's degree in Business Management or related discipline 15-20 years of relevant e	24-Nov	11:00 AM
2111584	Beirut	Outdoor Sales rep	apply.mine@ul.edu.lb	3		Bachelor degree in marketing, business administration, or related field is preferred. 3 year	23-Nov	4:00 PM
2111617	Zahle/Tripoli/Beirut	Outdoor Sales rep	apply.mine@ul.edu.lb	2	7	Job Purpose:- Generate leads, introduces the company and sells construction products to	27-Nov	7:00 PM
2111614	Zouk Mosbeh	PHP LARAVEL Developer	apply.mine@ul.edu.lb	5		*Job brief:• We are looking for a Laravel Developer to work with our developers and UX d	27-Nov	5:30 PM
2111092	Seblin	Production Manager	apply.mine@ul.edu.lb			BA in Business Administration or related field Proven work experience as a Production Ma	25-Nov	10:00 AM
2111626	Beirut	Prof de francais	apply.mine@ul.edu.lb				28-Nov	5:00 PM
2111111	Tyre	Project Manager	apply.mine@ul.edu.lb	5		Bachelor's Degree preferably in Business Administration, Supply Chain Management or re	29-Nov	9:00 AM
2111594	Beirut	Purchasing Officer	apply.mine@ul.edu.lb			We are searching for a Purchasing Officer to handle our company's procurement activitie	25-Nov	5:30 PM

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2111601	Beirut	Quality Assurance Specialist	apply.mine@ul.edu.lb			1.1 Develop and execute the test plans, quality procedures and standards for the applicat	26-Nov	3:30 PM
2111083	Beirut	Quality Control Analyst	apply.mine@ul.edu.lb	1		Educational background : BS/MS in Chemistry or BiochemistryExperience: Up to 1 year of	23-Nov	11:00 AM
2111598	Beirut	Regional BD Specialist	apply.mine@ul.edu.lb	5		1.1. Represent new products/solutions in the most professional image at all times1.2. Dev	26-Nov	2:00 PM
2111106	Sodeco	Regional Quality Supervisor	apply.mine@ul.edu.lb	3	5	Education: Bachelor's degree in relevant field, post Graduate Degree is strongly preferrab	28-Nov	9:00 AM
2111081	Haret Hreik	Sales Agent	apply.mine@ul.edu.lb			The Candidates Must have a good knowledge in photoshop.The Candidates Must Have a	23-Nov	9:00 AM
2111090	Bir Hasan	Senior Accountant	apply.mine@ul.edu.lb	2		1. Bachelor degree in accounting or other similar field2. Proven experience af at least 2 ye	24-Nov	1:00 PM
2111109	Jounieh	Senior Accountant	apply.mine@ul.edu.lb			Experienced in the related field.	28-Nov	12:00 PM
2111602	Mkalles	Senior Accountant	apply.mine@ul.edu.lb	5		Experience: minimum 5 yearsPayable, reconciliation, accruals, VAT, Depreciation, End yea	26-Nov	4:00 PM
2111100	Mkalless	Senior Accountant	apply.mine@ul.edu.lb	5		Experience: minimum 5 years	26-Nov	1:00 PM
2111118	Beirut	Senior Auditor	apply.mine@ul.edu.lb	3	5	Must Have 3 to 5 years of experience in external audit, preferably with international audi	30-Nov	11:00 AM
2111105	Hamra	Senior Auditor	apply.mine@ul.edu.lb	4	5	Looking for Senior Auditors with minimum 4 to 5 years experience in Audit. Must have st	27-Nov	1:00 PM
2111612	Beirut	Senior HR Officer	apply.mine@ul.edu.lb	4	6	Job Responsibilities:- Support Sucafina SA in HR & Admin related activities- Update the HR	27-Nov	4:30 PM
2111600	Beirut	Senior Product Owner	apply.mine@ul.edu.lb	3		1.1 Monitor the competition products by country with proper conducted benchmark (SB	26-Nov	3:00 PM
2111117	Furn El Chebbak	Social Media Executive	apply.mine@ul.edu.lb			Experience for at least 6 months in the social media work Have a good knowledge of cale	30-Nov	10:00 AM
2111085	Batroun	Social Media Manager	apply.mine@ul.edu.lb			Experience in managing social media platformsGood eye for taking great photos using a p	23-Nov	1:00 PM
2111627	Beirut	Social Media Manager	apply.mine@ul.edu.lb	2	3	Minimum 2 to 3 years experience in the related field	28-Nov	5:30 PM

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2111592	Beirut	Social Media Strategist	apply.mine@ul.edu.lb			Develop, implement and manage our social media strategy- Define most important social	25-Nov	4:30 PM
2111615	Zouk Mosbeh	Software Architect	apply.mine@ul.edu.lb	7		Job Summary:Responsible for maintaining design and development of new software or ex	27-Nov	6:00 PM
2111631	Beit Mery	Software Developer	apply.mine@ul.edu.lb			The ideal candidate will have experience in more than 2 of the following skill sets:Node.js	30-Nov	5:00 PM
2111595	Zouk Mikheal	Store Keeper	apply.mine@ul.edu.lb	4		We are recruiting for a reputable company a Store Keeper.Responsibilities:- Forecasts goa	25-Nov	6:00 PM
2111603	Saida	Store Manager	apply.mine@ul.edu.lb	3		Minimum 3 years experience in the related field	26-Nov	4:30 PM
2111585	Mansourieh	Training & Recruitment	apply.mine@ul.edu.lb	1		Desired Skills One year of experience in the HR fieldBachelor's degree in Business adminis	23-Nov	5:00 PM
2111599	Beirut	UI/UX Designer	apply.mine@ul.edu.lb	4		• Create wireframes and prototypes for the new ideas. • Gather and evaluate the user rec	26-Nov	2:30 PM
2111610	Beirut	UI/UX Designer	apply.mine@ul.edu.lb			we are looking for freelance UI/ UX designer to join our digital team to create and develo	27-Nov	3:30 PM
2111606	Khaldeh	Veterinary Administrative	apply.mine@ul.edu.lb			Previous experience is a must	26-Nov	6:00 PM
2111620	Kornet Chehwan	Voice Support Engineer	apply.mine@ul.edu.lb	2		Responsibilities:- Diagnosing and rectifying SIP and PBX related voice faults- Managing cus	28-Nov	2:00 PM
2111621	ZAlka	Web Developer	apply.mine@ul.edu.lb				29-Nov	2:30 PM