	DEPARTMENT: ACD/ACADEMIC TITLE: **Clarifications about Accepted Publications Criteria at the Lebanese University**	CODE: ADM/ ACC – PP – 04
		IMPLEMENTATION DATE: 18/01/2021
		REVIEW DATE: 18/01/2024
		PAGE 1 OF2 EDITION 1

1. Policies

1.1 According to journal type

1.1.1 The article should be published in a journal belonging to the Journal Citation Report list (JCR white list), while not belonging to the black list (predatory editors Bealls list)

1.1.2 Impact factor (IF) of journals is considered, taking into account the fact that different specialties journals have different impact factors. Therefore, greater consideration is given to those papers published in the top percentile IF journals in a given specialty (according to the Scientific Journal Rankings (SJR) quartiles).

1.1.3 Publications in journals of IF=0 will NOT BE CONSIDERED.

1.2 According to publication type

1.2.1 A peer reviewed publication is considered to be an original article or a systematic review/meta-analysis; it does not include abstracts or replies to letters or case reports (exceptional situations may however be considered).

1.2.2 Editorship/authorship of authoritative textbook will be considered; the book should be published by a known international or academic publisher.

1.2.3 Also considered, but to a lesser degree, are narrative reviews, case reports or small case series (< 3 patients) or similar smaller reports, authoritative letters to the Editor and the like, particularly if published in high impact factors journals.

1.2.4 WILL NOT BE CONSIDERED:

    a. Editor/author of self- published book

    b. Non peer reviewed articles

    c. Abstracts or replies to letters or ordinary case reports

1.3 According to authorship

1.3.1 The author presenting for promotion should be the first, corresponding or last author.

1.3.2 Middle authorship on major impact papers (e.g. randomized trials) is equally considered.

1.3.3 Second authorship is also considered, but to a lesser degree.

1.4 According to citations

1.4.1   Individual articles citations could be taken into account; they add to the value to the publication

1.4.2   The author's citations could also be considered: the h-index and i10- index of the author (as per Google Scholar/Researchgate/Scopus).

2 Purpose

To provide the requirements criteria of the submitted article to be accepted for publication.

3 Supervision

Research Committee

4 Scope of implementation

Academic staff (Instructors)-Students (Diploma and master degree).

5 Supporting equipment/materials

Computer

6 Related documents

Policies and Procedures	Code
Templates	**Code**
Records/Logs	**Code**

7 Procedures

8 Related Risks

9 Definitions

- Narrative review: is a comprehensive, critical and objective analysis of the current knowledge on a topic. They are an essential part of the research process and help to establish a theoretical framework and focus or context for your research.

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		PAGE 3 OF2 EDITION 1

- Beall's **List** was a prominent list of predatory open-access publishers that was maintained by University of Colorado librarian Jeffrey Beall on his blog Scholarly Open Access. The list aimed to document open-access publishers who did not perform real peer review, effectively publishing any article as long as the authors pay the open access fee.

10 Abbreviations

- IF: Impact factor
- JCR : Journal Citation Report list
- SJR: Scientific Journal Rankings

11 References