



**DEPARTMENT:ACD/ ACADEMIC**

**TITLE: Training Experience Specifications**

CODE : ACD/AC - FO- 5.1-E	
IMPLEMENTATION DATE: 18/ 01/2021	
REVISION DATE: 18/01/2024	
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<b>Level</b>	<input checked="" type="radio"/> Undergraduate <input type="radio"/> Pharm D <input type="radio"/> Master	<b>Date</b>	18-3-2021
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<b>Department</b>	
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**A. Training Experience Course Identification and General Information**

1. Training experience course title	Training Community Pharmacy	2. Course Code	STAGM3910
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3. Credit/ Hours	30 Credits/ 600 Hours (Equivalent of 12 months overall)
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4. Type of training	<input type="checkbox"/> Clinical <input type="checkbox"/> Hospital <input checked="" type="checkbox"/> <b>Community</b>
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5. Name and title of faculty or teaching staff member responsible for the training experience field

Name	Position (Chief department or Faculty member, monitors, etc...)
Samar RACHIDI	Chief department
Souheir BALLOUT	Preceptor
Hanadi DARWICHE	Preceptor
Nelly LAYOUN	Preceptor

6. Dates and time allocation of training experience activities

4 days: 6 hours per day from Monday to Thursday – 2-3 months every academic year

7. Semester at which the training experience starts

Begin of July till end of September(2 months)

8. List names, addresses, and contact information for all training experience locations

Name of the Institution	Address	Name of Contact Person	Contact Information (email address or mobile)
Family Pharmacy	Beirut-Hadath	Dr. Ourouba Mostapha	05-464366
Pharmamia	Beirut-Baabda	Dr. Mariam Jaber	01-270375
Saint Emilie	Jdeidit Ghazir	Dr. Anna Maria Hneini	09-920931
Others - Diverse			

**B.Learning Outcomes**

1. Learning Outcomes for Training Experience in Domains of Learning, Assessment Methods and Teaching Strategy

Program Learning Outcomes, Assessment Methods, and Teaching Strategy work together and are aligned. They are joined together as one, coherent, unity that collectively articulates a consistent agreement between student learning and teaching.

The *National Qualification Framework* provides three learning domains.

On the table below are the three NQF Learning Domains, numbered in the left column.

**First**, insert the suitable and measurable learning outcomes required in each of the learning domains (see suggestions below the table).

**Second**, insert supporting teaching strategies that fit and align with the assessment methods and intended learning outcomes.

**Third**, insert appropriate assessment methods that accurately measure and evaluate the learning outcome.

Each program learning outcomes, assessment method, and teaching strategy ought to reasonably fit and flow together as an integrated learning and teaching process



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NQF Learning Domains and Learning Outcomes		Teaching Strategies	Assessment Methods
<b>Know(Knowledge and Understanding)</b>			
<b>Suggested Verbs:</b> list, name, record, define, label, outline, state, describe, recall, memorize, reproduce, recognize, record, tell, write			
K1	Record and validate an order	Participation on the daily activity at the pharmacy	Oral presentations, Written exam
K2	State of patient's pharmaceutical reception	Participation on the daily activity at the pharmacy	Oral presentations, Written exam
K3	Complete the drug register	Participation on the daily activity at the pharmacy	Oral presentations, Written exam
K4	Recognize the dosage of drug day by day	Participation on the daily activity at the pharmacy	Oral presentations, Written exam
<b>Know-How(Practical Skills)</b>			
<b>Suggested Verbs:</b> estimate, explain, summarize, write, compare, contrast, diagram, subdivide, differentiate, criticize, calculate, analyze, compose, develop, create, prepare, reconstruct, reorganize, summarize, explain, predict, justify, rate, evaluate, plan, design, measure, judge, justify, interpret, appraise			
P1	Prepare the pharmaceutical prescriptions	Participation on the daily activity at the pharmacy	Oral presentations, Written exam
P2	Interpret an order	Participation on the daily activity at the pharmacy	Oral presentations, Written exam
P3	Analyze the pharmaceutical prescriptions	Participation on the daily activity at the pharmacy	Oral presentations, Written exam
P4	Evaluate and verify the second effects, drugs interactions, etc.. of an order	Participation on the daily activity at the pharmacy	Oral presentations, Written exam
P5	Give dietary and pharmaceutical hygienic advice	Participation on the daily activity at the pharmacy	Oral presentations, Written exam
P6	Calculate the dosage of a drug for children, adults in case of renal failure, liver infections	Participation on the daily activity at the pharmacy	Oral presentations, Written exam
P7	Prepare magistral and officinal prescriptions	Participation on the daily activity at the pharmacy	Oral presentations, Written exam



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P8	Prepare a drug dispensation	Participation on the daily activity at the pharmacy	Oral presentations, Written exam
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**Attitude(social skills)**

**Suggested Verbs:** demonstrate, judge, choose, illustrate, modify, show, use, appraise, evaluate, justify, analyze, question, and write

A1	Demonstrate the aseptic technique of wound for patients	Participation on the daily activity at the pharmacy	Oral presentations, Written exam
A2	Demonstrate for patients the usage of medical devices against asthma and the usage of medical devices asthma, insulin therapy (needle, injection site)	Participation on the daily activity at the pharmacy	Oral presentations, Written exam
A3	Illustrate for diabetic patients the usage of medical devices of insulin therapy (needle, injection site)	Participation on the daily activity at the pharmacy	Oral presentations, Written exam
A4	Show patients the usage and reading of device of blood sugar test (HGT) and equipment of hypertension	Participation on the daily activity at the pharmacy	Oral presentations, Written exam

2. Briefly describe any plans for developing and improving the training experience activity that is being implemented.

Propose a lab simulation to be established in the faculty

Recruitment of pharmacist supervisor (Maître de stage) as instructors for training activities if possible

**C. Description of Training Experience Activity**

1. Describe the major student activities taking place during the Training Experience

Prepare a community pharmacy report during the training(see ref. reports for second ,third fourth and fifth year)

2. Describe the major Chief responsible / monitor activities taking place during the Training Experience

The chief responsible (chief department) responsibilities are:

- Ensure student distribution at the training sites
- Answering questions about the internship
- Help solve problems that may be encountered
- Ensure the link with the OPL to facilitate the logistic confirmation of student training(12 months)
- Supervise the monitor's responsibilities
- Making progress towards achieving the objectives of the internship
- Organize the framework of the 2 oral evaluations and final examination of training

The monitor's responsibilities are:

- Explain the first required part of training from students at faculty
- Evaluate the first required part of training for students and explain the second required part of training for students
- Evaluate the second required part of training at the faculty
- Prepare the final examination of training in coordination with the chief department
- Correct the internship reports at the end of the each academic year



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**3. Describe the major student activities taking place during the Training Experience**

- Knowledge of the training environment: Laws and regulations, Administration, Internal organization
- Selection and supply of pharmaceuticals : Differentiate the categories of products, Explain the supply process, Price structure
- Preparation, administration and storage of medicines
- Deepening knowledge of para- pharmaceutical products
- Clinical Activities, patient management and counselling:
  - o Being able to give advice that reflects the pharmacist’s role as a healthcare provider
  - o Apply the professional behavior rules governing his relations with the staff, colleagues, physicians and patients
  - o Carry out simple analyzes of clinical orientation reserved to the pharmacy
  - o Work to improve the level of hygiene and the level of community well-being to whom he belongs
- Prepare the inventory of the pharmacy
- Be familiar with the OTC products, multivitamins, and topical medication
- Be familiar with parapharmacie, medical equipment, baby care and nursing care
- Read prescriptions
- Be familiar with nasal and ophtalmic products
- -Training on : blood sugar test, Tensiometer, Oximeter,...
- Dispense medications under the supervision of the Pharmacist
- Ensure patients’ safety and counsel patients under the supervision of the Pharmacist
- Communicate with prescribers
- Prepare a stock management
- Supply chain : knowing all methods to place orders with drugstores and agents, how to receive, unpatch and deliver the products

**a. List required assignments, projects, and reports**

- Oral evaluation(2 times / 2 months) for a formative mid-training evaluation
- Final report at the end of the training
- Final written examination

**b. Title or description**

**c. When are these assignments or reports required?**

Oral evaluation

Every 3 weeks

Final report at the end of the training

At the beginning of the new academic year

Final written examination

**4. Follow up with students. What arrangements are made to collect student feedback?**

- Regular follow-up with the coordinator and chief department to collect students’ commentaries and to resolve any problems encountered
- Questions to answer at the end of the internship: Do you find this internship interesting? What do you suggest for internship improvement?

**5. Insert a training experience flowchart for responsibility and decision-making (including a provision for conflict resolution).**



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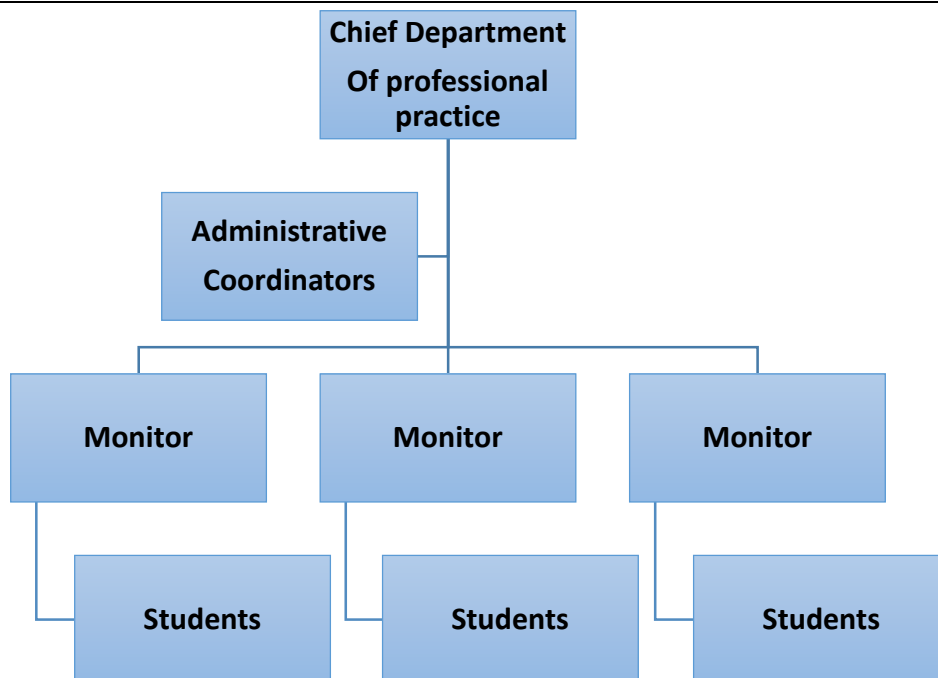
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6. Describe the main responsibilities of monitors in the training location. (e.g. Planning activities for student’s development of skills, advice to students, assessment of performance)

Not applicable

8. What facilities and support are required at the training experience location? (if any)

Commitment of: Hygiene rules- Lab coat-Student Badge-Personnel Carte of training

**D. Planning and Preparation for Training Experience at the Faculty**

1. Identification of training rotation. What processes are used to identify appropriate rotations?

Not applicable in the community pharmacy

2. Briefly describe and indicate administrative steps to ensure a full understanding of the roles and responsibilities of faculty members in the training process. (Ex: briefing meetings and follow up consultation, training, staff development, notes for guidance.)

- Availability of a training manual which contains all the information regarding the activities requested from training in the community pharmacy
- Meeting the chief department at the beginning of academic year with the monitors to discuss the rules of training and any modifications done
- A Training orientation takes place from the monitors to students before the internship begins
- Regular follow-up with the chief department to resolve any problems or worse situations encountered , prepare the final written exams plan and to follow-up the work plan

3. Briefly describe and indicate the timing of arrangements made for the preparation of students for participation in the training experience activity. (Cross-reference to any written notes provided)

An orientation session takes place before the training begins and during the training



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4. Safety and Risk Management. Describe the process used to ensure safety and identify potential risks to students, persons with whom they work, or facilities where they will be located, and strategies to minimize and protect against those risks (including insurance arrangements)

The students obey the conditions proposed by the community pharmacy(PPE to protect against Covid 19); They must respect the aseptic conditions in risk areas. They have insurance (National Social Security Fund, private insurance).

**E. Student Assessment**

1. List the major performance criteria or matters considered in the assessment of students' grades. These may include assessments of work performance and personal characteristics and written reports of assignments. If specified weights are given for different tasks or criteria indicate the weight given to each component.

Work performance and personal characteristics are taken in consideration in report evaluation, continuous evaluation and oral presentation by monitors

2. Describe the responsibility of supervising the faculty instructor for student assessment

Prepare the final grade based on the two evaluations and the final exam and report

**F. Evaluation of the Training Experience**

1. Arrangements for evaluation of training experience activity by:

- Evaluation of reports
- Performing the oral evaluation
- Evaluation of final written examination

2. Describe the planning arrangements for periodically reviewing the effectiveness of the training experience and planning for improvement.

Contact with the pharmacist to take feedback about the student performance during the training from the pharmacist owner

**G. Marks Distribution**

1. Schedule of Assessment Tasks for Students During the Semester

Assessment	Assessment task (eg. essay, test, group project, examination, etc.)	Week due	The proportion of Final Assessment (%)
Report evaluation	Report	At the beginning of the new academic year	20%
Oral Evaluation1	Oral evaluation		15%
Oral Evaluation2	Oral evaluation		15%
End of training	Written exam	End of internship	50%
<b>TOTAL</b>			<b>100%</b>

Name of Instructor	Signature	Date Report Completed
Dr. Samar RACHIDI		
Program Coordinator		Date Received
Dr. Samar RACHIDI		